

## **Let's Meet A Police Officer (Cloverleaf Books™ — Community Helpers)**

What do construction workers do? Some lucky kids are about to find out! They visit Mr. Moore, a construction worker who's helping to build a new school. He shows them machines that dig big holes. He explains how he follows the building plans. And he tells about different workers and how they stay safe. Hooray for construction workers!

How should we handle our money? Kyle's club is going camping. All the kids will sell Cool Candy to earn money for the trip. Kyle needs to find buyers for ten boxes of candy. Can he keep track of his cash and join his friends on the camping trip? Read this book to find out! These simple, engaging stories present basic financial literacy concepts, such as saving, spending, borrowing, and comparison shopping to build a foundation for a lifetime of money smarts. Free downloadable series teaching guide available.

Audisee® eBooks with Audio combine professional narration and text highlighting for an engaging read aloud experience! Let's Meet a Firefighter! Are you curious about fire trucks? Firefighting clothes? Hoses and ladders? You're in luck! Firefighter Jim works at the fire department. He knows how to handle all kinds of emergencies. He shows a group of kids how he does his job. Let's hear it for firefighters! "Cartoon-style animated drawings in bright colors introduce diverse characters who will capture children's interest." -School Library Journal "In each book introducing a community-benefiting career, schoolchildren meet one adult to learn about his or her job; information includes the training required to become a firefighter, doctor, etc., daily routines, and primary responsibilities. The content is inclusive and up-to-date but delivered through vapid stories. Peppy computer-generated cartoons are amateur." - The Horn Book Guide Free downloadable series teaching guide available.

Introduces maps and globes and explains how they are used.

**Police Officers on Patrol**

**Alexander Graham Bell**

**Fall Leaves**

**Busy People: Police Officer**

**Lily Learns about Wants and Needs**

Let's Meet a Police Officer Lerner Digital

Topsy and Tim find fun and adventure in the real world. Their engaging stories are reassuring for young children having first experiences of their own. In this ebook edition of Topsy and Tim: Meet the Police, the twins' class is visited by two Police Officers, who explain to the children what their jobs involve. Topsy and Tim find out about stranger danger, learn about safe places to play, and even get to visit the police station themselves when they find somebody's belongings. Listen to the audio narration as you learn what happens when Topsy and Tim meet the police. Topsy and Tim have all sorts of new experiences - just like you! Find out what happens when Topsy and Tim and their class meet two police officers. Jean and Gareth Adamson have sold over 21 million copies in fifty years of their iconic Topsy and Tim books.

Topsy and Tim help guide children through various 'new experiences', such as a new baby in Topsy and Tim: The New Baby and recycling in Topsy and Tim Go Green, with captivating storylines fun characters and engaging pictures. Visit [www.topsyandtim.com](http://www.topsyandtim.com) for interactive Topsy and Tim stories or download the Topsy and Tim Start School app for iPhone. Other Topsy and Tim titles available from Ladybird:

Topsy and Tim Learn to Swim Topsy and Tim have a Birthday Party Topsy and Tim Start School Topsy and Tim Go on an Aeroplane Topsy and Tim Go to the Zoo Topsy and Tim Go to the Dentist Topsy and Tim Meet Father Christmas Topsy and Tim The New Baby Topsy and Tim Play Football Topsy and Tim Go on a Train Topsy and Tim Go Camping Topsy and Tim Go to Hospital Topsy and Tim At the Farm Topsy and Tim Go to the Doctor Topsy and Tim Have Itchy Heads Topsy and Tim Meet the Fire Fighters Topsy and Tim Meet the Police Topsy and Tim Safety First Topsy and Tim Sports Day Topsy and Tim Visit London Topsy and Tim Go Green And printed editions only of Topsy and Tim: Wipe Clean First Writing; Start School with Topsy and Tim: Wipe Clean First Numbers A trusted and well-loved pair who can help guide parents and children through 'first experiences', Topsy and Tim books have been beautifully updated with contemporary artwork. Topsy & Tim remain instantly recognizable to parents while in a fresh style that will appeal to a new generation of fans.

How should we handle our money? Lily wants a new bike. And a new raincoat. And ice cream. But how many of these things does she need? As Lily and her dad drive around town, Lily soon discovers that wants and needs are different things. She picks out which things people have to have. She might even remind her dad that he doesn't need root beer! These simple, engaging stories present basic financial literacy concepts, such as saving, spending, borrowing, and comparison shopping to build a foundation for a lifetime of money smarts. Free downloadable series teaching guide available.

On Earth Day, we find ways to help the Earth. Trina plants trees with her class. She forms an Earth Day club with her friends. What can you do to make every day Earth Day? Do your part to be a planet protector! Discover how to reduce, reuse, recycle, and more with Tyler and Trina in the Planet Protectors series, part of the Cloverleaf Books™ collection. These nonfiction picture books feature kid-friendly text and illustrations to make learning fun!

Ask a Manager

Let's Meet a Construction Worker

Let's Meet a Librarian

Sofia's First Day of School

Let's Meet a Doctor

*Sophie is on a mission. You can call her Agent S. Like any good spy, Sophie knows how to be safe. She helps her brother stay away from danger too. They watch for speeding cars. They avoid strangers. And they never goof around on the school bus!*

*With informative text and engaging illustrations, readers can follow along as a class meets a police officer and learns what police officers do. Comprehension questions, fun facts, and critical thinking questions keep readers engaged and introduce them to thinking about what they're reading.*

*"Simple text and full-color photographs describe a police officer's tools, workplace, and role in the community"--*

*We use electricity and other types of energy every day. But did you know that some kinds of energy can make Earth dirty? Join Tyler to learn how we can use energy wisely. Do your part to be a planet protector! Discover how to reduce, reuse, recycle, and more with Tyler and Trina in the Planet Protectors series, part of the Cloverleaf Books™ collection. These nonfiction picture books feature kid-friendly text and illustrations to make learning fun!*

Let's Meet a Dentist

What's a Contraction?

*How to Navigate Clueless Colleagues, Lunch-Stealing Bosses and Other Tricky Situations at Work*

*Topsy and Tim: Meet the Police*

*Police Officers Help*

Look at all the brightly colored trees! Fall weather causes leaves to change colors. Follow a leaf as it grows, changes color, and falls to the ground. Let's grab a rake! What happens in fall? Find out in the Fall's Here! series, part of the Cloverleaf Books™ collection. These nonfiction picture books feature kid-friendly text and illustrations to make learning fun!

What's a contraction? You'll find the answer inside this book! It's brimming with contractions! Brian P. Cleary's playful rhymes and Brian Gable's humorous illustrations don't shy away from creatively clarifying the concept of contractions. For easy identification, we've printed the contractions in color. You won't want to miss the comical cats that reinforce each idea. I'm and Won't, They're and Don't: What's a Contraction? turns traditional grammar lesson on end. Read this book aloud and share in the delight of the sense and nonsense of words.

Whiteboards, computers, and stickers. What do these things have in common? They're all tools Ms. Crawford uses in her job. Ms. Crawford is a fourth grade teacher. She invites a group of students learning about community helpers to visit her classroom. She shows them the many ways she helps her students learn. Hooray for teachers!

It's the first day of school! Sofia is little nervous at first, but as she meets her new teacher, learns her way around the school, and makes friends, she realizes that school is fun and exciting. Find out what else Sofia learns on her first day of school.

Let's Meet a Teacher

Fisher Price Let's Meet Police Officer Patrick

We Are Not Like Them

My Stress-Busting Tips

I'm and Won't, They're and Don't

***Anna is one busy girl! She plays soccer and takes piano lessons. She has homework and chores. Sometimes she feels stressed. How can she get everything done? Anna's parents show her several ways to deal with stress. When she tries them, she shrinks her stress and feels better!***

***Describes some of the things that police officers do to help keep people safe.***

***Restructure the LAPD Training Group to allow the centralization of planning; instructor qualification, evaluation, and retention; and more efficient use of resources.***

***Audisee® eBooks with Audio combine professional narration and text highlighting for an engaging read aloud experience! Let's Meet a Police Officer! Do you want to learn more about police cars? Police dogs? Other tools the police use? Then it's your lucky day! Officer Gabby is a police officer. She knows how to keep people safe. She shows a group of kids how she does her job. Three cheers for police officers! "Cartoon-style animated drawings in bright colors introduce diverse characters who will capture children's interest." —School Library Journal "In each book introducing a community-benefiting career, schoolchildren meet one adult to learn about his or her job; information includes the training required to become a firefighter, doctor, etc., daily routines, and primary responsibilities. The content is inclusive and up-to-date but delivered through vapid stories. Peppy computer-generated cartoons are amateur." - The Horn Book Guide Free downloadable series teaching guide available.***

***This Is My State***

***Redefining Police Professionalism for the Los Angeles Police Department***

***Earth Day Every Day***

***My Tips for Personal Safety***

***Clothesline Clues to Jobs People Do***

A GOOD MORNING AMERICA BOOK CLUB PICK “[A] propulsive, deeply felt tale of race and friendship.” —People “We Are Not Like Them will stay with you long after you turn the last page.” —Laura Dave, New York Times bestselling author of *The Last Thing He Told Me* Told from alternating perspectives, an evocative and riveting novel about the lifelong bond between two women, one Black and one white, whose friendship is indelibly altered by a tragic event—a powerful and poignant exploration of race in America today and its devastating impact on ordinary lives. Jen and Riley have been best friends since kindergarten. As adults, they remain as close as sisters, though their lives have taken different directions. Jen married young, and after years of trying, is finally pregnant. Riley pursued her childhood dream of becoming a television journalist and is poised to become one of the first Black female anchors of the top news channel in their hometown of Philadelphia. But the deep bond they share is severely tested when Jen’s husband, a city police officer, is involved in the shooting of an unarmed Black teenager. Six months pregnant, Jen is in freefall as her future, her husband’s freedom, and her friendship with Riley are thrown into uncertainty. Covering this career-making story, Riley wrestles with the implications of this tragic incident for her Black community, her ambitions, and her relationship with her lifelong friend. Like Tayari Jones’s *An American Marriage* and Jodi Picoult’s *Small Great Things*, *We Are Not Like Them* explores complex questions of race and how they pervade and shape our most intimate spaces in a deeply divided world. But at its heart, it’s a story of enduring friendship—a love that defies the odds even as it faces its most difficult challenges. Make workplace conflict resolution a game that EVERYBODY wins! Recent studies show that typical managers devote more than a quarter of their time to resolving coworker disputes. The *Big Book of Conflict-Resolution Games* offers a wealth of activities and exercises for groups of any size that let you manage your business (instead of managing personalities). Part of the acclaimed, bestselling *Big Books* series, this guide offers step-by-step directions and customizable tools that empower you to heal rifts arising from ineffective communication, cultural/personality clashes, and other specific problem areas—before they affect your organization’s bottom line. Let *The Big Book of Conflict-Resolution Games* help you to: Build trust Foster morale Improve processes Overcome diversity issues And more Dozens of physical and verbal activities help create a safe environment for teams to explore several common forms of conflict—and their resolution. Inexpensive, easy-to-implement, and proved effective at Fortune 500 corporations and mom-and-pop businesses alike, the exercises in *The Big Book of Conflict-Resolution Games* delivers everything you need to make your workplace more efficient, effective, and engaged.

Read Along or Enhanced eBook: Who wears oven mitts, an apron, and a puffy hat? Who uses safety glasses and a saw? Clothes and special gear associated with an array of different professions appear on a clothesline, with an accompanying four line stanza asking the reader to guess what job that person does. Turn the page, and the worker wearing and using the featured items is revealed.

'I'm a HUGE fan of Alison Green's "Ask a Manager" column. This book is even better' Robert Sutton, author of *The No Asshole Rule* and *The Asshole Survival Guide* 'Ask A Manager is the book I wish I'd had in my desk drawer when I was starting out (or even, let's be honest, fifteen years in)' - Sarah Knight, New York Times bestselling author of *The Life-Changing Magic of Not Giving a F\*ck* A witty, practical guide to navigating 200 difficult professional conversations Ten years as a workplace advice columnist has taught Alison Green that people avoid awkward conversations in the office because they don't know what to say. Thankfully, Alison does. In this incredibly helpful book, she takes on the tough discussions you may need to have during your career. You'll learn what to say when: · colleagues push their work on you - then take credit for it · you accidentally trash-talk someone in an email and hit 'reply all' · you're being micromanaged - or not being managed at all · your boss seems unhappy with your work · you got too drunk at the Christmas party With sharp, sage advice and candid letters from real-life readers, *Ask a Manager* will help you successfully navigate the stormy seas of office life.

**Tanya Takes the School Bus**

**The Big Book of Conflict Resolution Games: Quick, Effective Activities to Improve Communication, Trust and Collaboration**

**Let's Meet a Police Officer**

**Keeping You Safe**

Illustrations and brief rhyming text depict police officers responding to a variety of situations, from a broken traffic light to a robbery.

This book follows a police officer through the work day, and describes the occupation and what the job requires.

Gabriel really wants to buy some fancy Fast Kids shoes. But his mom says they can spend no more than thirty dollars. Gabriel searches for a great deal on the shoes. He looks

online, goes to the shoe store, and checks a discount store too. Will he find the shoes at a price he can afford? Read this book to find out!

What does a veterinarian do? Let's find out! Dr. Kate is a veterinarian. She visits a school to give Henry, the class guinea pig, a checkup. She shows the class the tools she uses. She tells them about the many things vets do. And the students learn how to take good care of Henry. Hooray for veterinarians!

Looking at Maps and Globes

Go Easy on Energy

Colorful and Crunchy

Let's Meet a Firefighter

Let's Meet a Veterinarian

*This series of contemporary plays includes structured GCSE assignments for use by individuals or groups. These include questions which involve close reading, writing and discussion. This play places the "Romeo and Juliet" story in a New York gang-warfare context.*

*Growing up, Alexander Graham Bell was fascinated with music, speech, and sounds. He worked hard to invent things that would not only help those with impaired hearing, but also bring people together in new and special ways. What he didn't know was that his simple idea--to help people communicate--would change the world when he invented the telephone.*

*Do you want to learn more about police cars? Police dogs? Other tools the police use? Then it's your lucky day! Officer Gabby is a police officer. She knows how to keep people safe. She shows a group of kids how she does her job. Three cheers for police officers!*

*Let's Meet a Doctor! What does a doctor do? These kids have a few ideas. But to learn more, they talk to Dr. Zambil. He tells them how he helps sick or hurt kids feel better. He sees healthy kids to help keep them healthy. He even helps train new doctors. Let's hear it for doctors! "Cartoon-style animated drawings in bright colors introduce diverse characters who will capture children's interest." —School Library Journal "In each book introducing a community-benefiting career, schoolchildren meet one adult to learn about his or her job; information includes the training required to become a firefighter, doctor, etc., daily routines, and primary responsibilities. The content is inclusive and up-to-date but delivered through vapid stories. Peppy computer-generated cartoons are amateur." - The Horn Book Guide Free downloadable series teaching guide available.*

*The Boy At the Back of the Class*

*Kyle Keeps Track of Cash*

*Gabriel Gets a Great Deal*

*A Day in the Life of a Police Officer*

*Keep Calm!*

*Hannah wants to get all the grown-ups who work at her school to sign her cast! Join her as she gets to know the school principal, the crossing guard, the librarian, and other helpers at her school. Who else will she find to sign her cast?*

*Welcome to the everyday life of PC Seth! Discover the challenges that each day brings as a police officer. Find out what difficulties PC Seth faces when he visits a festival and how he attempts to reunite a lost boy with his parents. Step inside the lives of Busy People! Each story focuses on a different character as they go about their daily work. But each day holds a new challenge... Next Steps are included at the back of the book to prompt further discussion and develop vocabulary. More information is provided about the Busy People and the type of equipment they need as well as the characters that work alongside them.*

*Police officer Patrick directs traffic, is on the scene of accidents, gives tickets, and finds lost pets, in this story that includes real tips for how to stay safe. On board pages.*

*Camila and her brother, Carlos, are going on a road trip with their parents! They're driving all the way from their home in Austin, Texas, to visit their granddad in Louisiana. Along the way, they collect state quarters and learn fun facts about states from Alaska to Rhode Island. Ride along as they discover all the things that make states great!*

*Be Aware!*

*Training the 21st Century Police Officer*

*West Side Story*

*A Musical*

*A Book about Police Officers*

Have you ever had a toothache? Or gotten your teeth cleaned? Dr. Florez could help you out! She's a dentist, and today she has an office full of curious visitors. They try out her dentist's chair and look at X-rays of teeth. They also learn how she helps patients keep their teeth clean and healthy. Hooray for dentists!

A World Book Day 2020 Author WINNER OF THE BLUE PETER BOOK AWARD 2019 WINNER OF THE WATERSTONES CHILDREN'S BOOK PRIZE 2019

SHORTLISTED FOR THE JHALAK PRIZE 2019 Told with heart and humour, The Boy at the Back of the Class is a child's perspective on the refugee crisis, highlighting the importance of friendship and kindness in a world that doesn't always make sense. There used to be an empty chair at the back of my class, but

now a new boy called Ahmet is sitting in it. He's nine years old (just like me), but he's very strange. He never talks and never smiles and doesn't like sweets - not even lemon sherbets, which are my favourite! But then I learned the truth: Ahmet really isn't very strange at all. He's a refugee who's run away from a War. A real one. With bombs and fires and bullies that hurt people. And the more I find out about him, the more I want to help. That's where my best friends Josie, Michael and Tom come in. Because you see, together we've come up with a plan. . . With beautiful illustrations by Pippa Curnick  
Tanya gets to ride the bus to school this year! She waits with her dad at the bus stop, meets her bus driver, and learns how to be safe on and around the bus. She even gets to sit by a friend on the bus! Find out what else happens on the way to school.

Let's Meet a Librarian! Are you curious about dinosaurs? Music? Volcanoes? You're in luck! Mr. Field is a librarian. He knows how to find information about all kinds of cool things. He shows the students in Mrs. R í os's class how to use the library. Let's hear it for librarians! "Cartoon-style animated drawings in bright colors introduce diverse characters who will capture children's interest." —School Library Journal "In each book introducing a community-benefiting career, schoolchildren meet one adult to learn about his or her job; information includes the training required to become a firefighter, doctor, etc., daily routines, and primary responsibilities. The content is inclusive and up-to-date but delivered through vapid stories. Peppy computer-generated cartoons are amateur." - The Horn Book Guide Free downloadable series teaching guide available.

Police Officers in My Community

A Novel

Read Along or Enhanced eBook

Who Works at Hannah's School?

With Safety Rules